

The logo of F.G Degree College is a circular emblem. It features a central open book with a quill pen resting on it. The book and quill are encircled by a laurel wreath. The text "F.G DEGREE COLLEGE" is arched over the top of the wreath. Below the wreath, there is a banner with Urdu text "درب افش فی صدیقی" (Dar-ul-Faish fi Sadiqi). At the bottom of the emblem, the text "ATTOCK CANTT." is written in a bold, sans-serif font.

Disclaimer: This Prospectus is informational and should not be taken as binding on the college. The college reserves the right to change the rules applicable to the students whenever it is deemed appropriate or necessary.

PROSPECTUS

F.G DEGREE COLLEGE



**JASSIAN ROAD, SADDAR, ATTOCK
CANTT**

(Co-Education)



057-9316365



<https://www.facebook.com/FGDCAtockCantt>



Mission of FGEI

To equip the wards of Armed Forces personnel as well as of civilians residing in cantonments/ garrisons throughout the country to be creative, dynamic and useful members of society by providing an unparalleled and healthy educational environment, rendering them an opportunity to get purposeful and quality education and fostering their skills so that they may play an effective role in the progress of the country.

Vision

Our vision is to forge strong, positive connections with students so they can achieve independence, build confidence, and gain academic knowledge and to transform the FGEIs network into a matchless educational system of the country

Contents

1. An Introduction to FGEI & the College	1
2. Faculty	3
3. Admission Procedure	5
3.1 Admission Policy	5
3.2 Required Documents (To be submitted with the admission form)	7
3.3 Required Documents (At the time of the Interview)	8
4. Subjects Offered	8
5. Fee Structure & Schedule	10
6. College Rules & Regulations	13
7. Sports & Co-Curricular Activities	17
8. College Uniform	18
9. Achievements	19

INTRODUCTION TO FGEI

Taken over by the Ministry of Education on 1st June 1975, the Cantonment Board Educational Institutions have their presence in almost every city and town of Pakistan. Due to this change in the chain of command, its employees became Federal Government employees who are civil servants working under Civil Servants Act 1973.

The control and management of these institutions were transferred to GHQ in September 1977. The FGEI(C/G) Directorate is an attached department of Federal Ministry of Defense and has a dual responsibility to deal, at one hand with the GHQ and Military Formations, on the other hand with the Ministry of Defense (MOD). The budget for pay and allowances etc. of the employees as well as for establishing new institutions is provided by the Ministry of Finance through MOD.

Federal Government Educational Institutions Directorate (Cantonments/Garrisons), headed by the Director General of FGEI(C/G), is one of the directorates of the IGT&E's Branch. The administrative structure of the directorate has been changed adding three Brigadiers in total of 12 subordinating Regional Offices to uplift the administrative standard of the overall organization, and to make it the most productive institutions of Pakistan. These Regional offices are located at Peshawar, Wah, Rawalpindi, Chaklala, Kharian, Lahore, Multan, Bahawalpur, Gujranwala, Karachi, Fazaia and Quetta (Regional Offices Gujranwala, Bahawalpur, Chaklala & Fazaia are working on ad-hoc basis).

The aim of this Directorate is to provide unparalleled educational facilities to the children of Armed Forces Personnel in particular, and the children of civilians residing in the cantonments, in general. The Directorate exercises complete administrative, academic, technical and financial control over all the educational institutions and their employees, in accordance with the policies of the Ministry of Defence/ Establishment Division.

INTRODUCTION TO THE COLLEGE

Federal Government Degree College, Attock Cantt. started functioning in 2007 under the administrative control of Federal Government Educational Institutions (Cantt/Garrison) Directorate Rawalpindi.

The College is located at a prime location on the Jassian Road, Attock Cantt. It offers an excellent educational environment, enabling students to fully realize their potential. More than just an institution of formal education, the college plays a pivotal role in the character building of the younger generation. It provides opportunities for the holistic development of students' intellectual, social, physical, and spiritual faculties.

Both students and faculty are making dedicated efforts to ensure the continued progress of the college and to uphold its reputation as a well-regarded institution.

<p>Principal Mr. Muhammad Razzaq Khan (Associate Professor)</p>

<p>Vice Principal (Admin) Mr. Muhammad Mir Azam Khan (Assistant Professor)</p>	<p>Vice Principal (Academics) Mr. Khalil Ur Rehman (Assistant Professor)</p>
--	--

FACULTY

DEPARTMENT OF BIOLOGY	
<p>Dr. Madiha Sadiq Assistant Professor/HOD Ph.D (Botany), B.Ed</p>	<p>Ms. Saadia Naz Lecturer M.Sc. (Biology), M.Ed</p>

DEPARTMENT OF CHEMISTRY	
<p>Mr. Muhammad Razzaq Khan Associate Professor /HOD M.Sc (Chemistry)</p>	<p>Mr. Sheikh Muhammad Rizwan Assistant Professor M.Sc (Chemistry), B,Ed</p>

DEPARTMENT OF COMPUTER SCIENCE	
<p>Mr. Pasha Muhammad Bilal Bhatti Assistant Professor/HOD B.S (Computer Science)</p>	<p>Mr. Wajahat Ali Lecturer BS (Computer Science), B.Ed</p>

DEPARTMENT OF ECONOMICS	
<p>Syeda Gulshan Tahir Assistant Professor/ HOD M.A (Economics)</p>	<p>Mr. Noman Lecturer M.A (Economics)</p>

DEPARTMENT OF ENGLISH	
Mr. Khalil Ur Rehman Assistant Professor/HOD M.A (English), B.Ed	
Ms. Saima Mehmood Assistant Professor/HOD M.A English, M.Ed, PGD (TEFL)	Mr. Tahseen Iqbal H/Lecturer M.A (English), PGD (TEFL), B.Ed
DEPARTMENT OF ISLAMIC STUDIES	
Mrs. Mumlikat Assistant Professor/HOD (Attachment) M.A (Islamic Studies)	
Mr. Riaz Ahmad Lecturer M.Phil (Islamic Studies), M.Ed	Mr. Nasir Mehmood Shahzad DM (Attachment) M.A. (Islamic Studies), B.Ed
DEPARTMENT OF PAKISTAN STUDIES	
Ms. Tabinda Ghafoor Chughtai Lecturer M.Phil (American Studies), M.Sc (Pakistan Studies), B.Ed	
DEPARTMENT OF MATHEMATICS	
Mr. Sardar Waqas Ahmed Assistant Professor/HOD M.Sc (Mathematics)	Mr. Muhammad Sabir Lecturer M.Phil (Mathematics), B,Ed
DEPARTMENT OF PHYSICS	
Mr. Muhammad Mir Azam Khan Assistant Professor/HOD	Dr. Muhammad Khan Lecturer

M.Sc. (Physics)	Ph.D (Education), M.Sc Physics
-----------------	--------------------------------

DEPARTMENT OF URDU	
Ms. Farzana Tabassum Assistant Professor/HOD M.A. (Urdu), M.A (Education)	Mr. Ifham Ul Hassam Lecturer M.Phil (Urdu)

ADMISSION PROCEDURE

1. Admission for HSSC-I begins after the SSC-II results are declared.
2. The college accepts fully completed admission forms until the specified deadline set by the FGEI Directorate. Incomplete forms are promptly rejected.
3. Eligible candidates for interviews will be listed, and interview dates will be announced accordingly.
4. A candidate is formally admitted to the college once the Principal approves the form and the candidate pays all college dues by the stipulated date.

POINTS TO REMEMBER

- a. Separate application forms must be submitted for each group: Pre-Engineering, Pre-Medical, and Science General.
- b. Forms will not be transferred between groups or categories.
- c. Subject changes will not be allowed after **15 days**.
- d. Students may be required to take an aptitude test if deemed necessary.

ADMISSION POLICY

The candidates can apply in following categories.

Serving Armed Forces	Retired Armed Forces	Civ. Paid out of Defence Budget	Civilians Residing in Cantt.	Shuhada'a of Armed Forces	FGEI (C/G) Employees
---------------------------------	---------------------------------	--	---	--------------------------------------	---------------------------------

Keeping in view the general admission policy as notified by the FGEI(C/G) Directorate admissions to HSSC-I shall be governed by the following rules:

1. All admissions shall be made in accordance with the following quota:

Sr #	Category	Quota
a.	Open Merit	52%
b.	Army Personnel (Serving)	25%
c.	Army Personnel (Retired)	10%
d.	Employees paid out of Def estimate	10%
e.	Students with Disabilities	02%
f.	Sports Quota	01%
g.	FGEI Employees and ward of Shuhada	over and above

2. Maximum Age limit for admission in HSSC-I is 18 years.
3. Candidates who secured minimum of 60% marks are eligible to apply for Pre-Engineering, Pre-Medical and Science General Group.

4. Candidates, who wish to be considered for more than one group, shall have to submit separate admission forms for each group (Pre-Engineering, Pre-Medical, and Science General). **No form will be shifted from one group/category to another in any case.**
5. Candidates who appeared from any board other than FBISE will have to submit their migration certificate within a week after admission, otherwise The College administration will not be responsible for any delay in Registration Card or Roll No. slips.
6. Candidates with the gap of only one academic year who desire to seek admission in the college may be entertained after the provision of genuine gap certificate and by satisfying other conditions of eligibility like age which should not exceed 18 years.
7. Candidates of Senior Cambridge and O/A Level examinations will be granted admission subject to the availability of seats. Admission will be confirmed only after the results are available.
8. Re-admission to HSSC-I will not be allowed except in cases where a student could not appear in first year examination owing to medical reasons. Intimation in this respect will be given to the college well in time.
9. Acceptance of application form does not necessarily mean acceptance of a candidate for admission. In their own interest, candidates are advised to apply for admission to other local colleges as well.
10. Fee once deposited will not be refunded.
11. The college does not admit students on casual basis.
12. The Principal reserves the right to turn down admission to any candidate without any reason.

REQUIRED DOCUMENTS

(At the time of form submission)

1. One recent passport size photograph with blue background.
2. One photocopy of SSC-II marksheet.
3. One photocopy of character certificate.
4. One photocopy of candidate Form “B”.

5. One photocopy of CNIC of Father/Mother/Guardian.
6. Guardian certificate in case of Guardianship.
7. **For Army Retired:** One photocopy of complete pension book / Discharge book.
8. **For Army Serving/Defense Paid/MES/FGEI:** Fresh Service certificate from their concerned department.
9. **For Civilian residing in Attock Cantt:**
 - a. CNIC of parents/guardian having Attock Cantonment Board address on it. **OR**
 - b. Utility Bills bearing the name of parents/guardian having Attock Cantonment Board address on it. **OR**
 - c. Certificate of cantt. Residence from Attock Cantonment Board duly signed by Cantonment Board Executive Officer

REQUIRED DOCUMENTS

(At the time of Interview)

1. Two recent passport size photographs with blue background.
2. Two photocopies of SSC-II marksheet.
3. Two photocopies of character certificate.
4. Two photocopies of candidate Form “B”.
5. Two photocopies of CNIC of Parents / Guardian.
6. All Original documents, marksheets, proof of quota etc, must be provided at the time of interview for verification.

SUBJECTS OFFERED / SCHEME OF STUDIES

Applicants must carefully consider their choice of subjects when completing the admission form. Once a subject is offered, changes are not permitted except under very special circumstances within 15 days after admission. It is essential to make thoughtful selections when choosing the subjects.

Note: Foreign students are offered Pakistani Culture in place of Urdu with Advance English, Pakistani Nationals who have stayed abroad for three or more years may take **سلیس اردو** with Advance English. Minorities are offered Ethics in place of Islamiyat.

COMBINATION OF SUBJECTS FOR HSSC CLASSES

Compulsory Subjects (Science)		
English	Part I & II	200 Marks
Urdu	Part I & II	200 Marks
Islamic Studies	Part I Only	50 Marks
Pakistan Studies	Part II Only	50 Marks
Tarjuma Tul Quran	Part I & II	100 Marks

Elective Subjects Combinations		Subjects		
Pre-Medical (Boys & Girls)		Biology	Chemistry	Physics
Pre-Engineering (Boys & Girls)		Mathematics	Chemistry	Physics
General Science (Boys & Girls)	ICS-I	Mathematics	Computer Science	Physics
	ICS-II	Mathematics	Computer Science	Economics

FEE RULES / STRUCTURE

1. Non-Refundable Fee:

- Once paid, the fee is non-refundable.

2. Receipt Management:

- It is essential to securely retain all official receipts, as they may be subject to verification at any time.

3. College Leaving Certificate (CLC) Process:

- The issuance of the College Leaving Certificate (CLC) is contingent upon settling all outstanding dues.
- Students must pay fees up to the month in which they request the CLC.

4. Discontinuation of Studies:

- Students who decide to discontinue their studies must promptly inform the college.
- Failure to do so will result in continued payment of outstanding fees until clearance is obtained for CLC issuance and security deposit refund.

5. Security Deposit Policy:

- The security deposit becomes non-recoverable in favor of the college one year after the declaration of final examination results.

6. Refundable Security Fee:

- The security fee is refundable either upon completion of the academic session or in the case of CLC issuance.

PAYMENT OF FEE/FINE

If a student's name is formally withdrawn, they will be held responsible for paying all outstanding college fees and fines. Additionally, any student who is absent without approved leave for more than six working days will be at risk of having their name removed from the college register. Prior notice and approval of leave applications are essential to avoid this action.

FEE COLLECTION DATES

Fee challan is issued by the college office and fee is to be deposited in the bank at the time of admission. Fee is to be collected in advance for all disciplines.

FEE CONCESSION

1. The Principal reserves the discretion to grant a limited number of tuition fee remissions, up to a maximum of 50%, to deserving students.
2. To be eligible for financial assistance, students must demonstrate good conduct and satisfactory academic progress.
3. Fee concessions are conditional upon continued good behavior, regular attendance, and satisfactory academic performance. Failure to meet these requirements may result in the withdrawal of the concession.
4. Students with siblings enrolled in FGEI (Cantt/Garrison) institutions are eligible for a 50% tuition fee concession.
5. Applications for fee concessions must be submitted on the prescribed form, available from the college office. The form must be countersigned by the applicant's parent/guardian and verified by their employer, including proof of monthly income.

FEE STRUCTURE AND SCHEDULE
(subject to reschedule from time to time as per rules)
(from 1st May to 30th April)

Sr. No.	Detail	HSSC (Pre Engg/Med)	HSSC (Gen Sc.)	Remarks
1	Admission Fee	40	40	On Admission
2	Tuition Fee	480	480	
Total Government Funds		520	520	
3	IDF	3480	3480	
4	Exam Fund	960	960	
5	Computer Fund / IT	840	1200	
Total Institution Funds		5280	5640	
6	CSF	3000	3000	
7	RDF / CDF	1200	1200	
8	Security Fund	1200	1200	
Total Funds		5400	5400	
9	Security fee (refundable)	210	210	On Admission
10	FBISE Registration Fee	1500	1500	On Admission
11	Student ID Card	50	50	On Admission
Grand Total		12960	13320	

Note:- All fees and funds will be collected annually at the time of admission, with the exception of the admission fee for FBISE, Islamabad, which will be collected at the time of dispatch of admission forms to the federal board.

COLLEGE RULES & REGULATIONS

ACADEMIC SESSION

The academic session of the college commences in August every year and terminates in June.

ATTENDANCE AND LEAVE

1. It is mandatory for all students to maintain a minimum of 75% attendance in each subject to be eligible to sit for the FBISE Examination. Leave shall be granted on application duly signed by the parents. It must mention.
 - a. Roll No & Name of Student
 - b. Class
 - c. Section
 - d. Class Teacher
 - e. Subjects
 - f. Time Period
2. Medical Certificate of Government Hospital should be attached to the application in the following cases:
 - a. Illness lasting for 5 days or more.
 - b. Illness immediately after admission and before and after the spring, summer and winter vacations.
 - c. Illness during exams, and monthly tests.
3. Students who are irregular in attending classes will receive **three warnings** before their name is **dropped from the roll**, regardless of whether the subject is optional or not.

TESTS AND EXAMINATIONS

Regular tests are conducted every month, and comprehensive examinations are held at the end of each term. The college maintains a thorough record of each student's performance. Any student found using unfair means during tests or examinations will be immediately disqualified and required to reappear in all papers in the re-examination, subject to the Principal's discretion.

PROMOTION

The college follows FBISE rules for promotion to HSSC-II.

FEDERAL BOARD AND HOME EXAMS

Admission of a student who fails to qualify **in three or more subjects** will be **held back** and they shall be **ineligible for re-admission** to the college.

DISCIPLINE RULES

1. All students are expected to adhere to the college rules and regulations. Failure to comply may result in disciplinary action, including removal from the roll, for reasons such as:

- Non-payment of fees
- Irregular attendance, including optional classes and games as well
- Misbehavior or misconduct
- Lack of progress in studies
- Absence from three consecutive tests

- Not wearing proper uniform
- Failing three or more subjects in promotion exams
- Disruptive behavior

2. Misbehavior that tarnishes the college's reputation or disrupts the institution's smooth functioning may lead to removal from the roll or rustication.
3. Students are responsible for maintaining a clean and tidy college environment. Littering or trash should be disposed of in designated waste bins.
4. The students are advised to refrain from any damage to the college fixtures/furniture including venetian blinds, scribbling/carving/writing on desks/chairs, wall chalking and misusing lab equipment.
5. Students must adhere to the code of conduct during sports and co-curricular activities, exhibiting exemplary behavior, especially when representing the college.
6. A student seeking to leave the college must submit a written application, signed by their parents or guardian.
7. No student will be admitted unless they have signed the declaration in the admission form and paid all dues.
8. Students whose names are dropped from the roll will not be re-admitted or allowed to enter the college.
9. Students who fail in the final HSSC Part-II examination will not be re-admitted.
10. Students wishing to drop out must clear all dues, obtain a college leaving certificate, and refund the security fee.
11. Students are not allowed to receive visitors in the college.

12. Any student who disturbs the educational environment through disruptive behavior is liable to disciplinary action.
13. Students found guilty of disobedience, rudeness, or leaving the college without permission will be rusticated without notice to parents.
14. Students responsible for damaging college property must make restitution.
15. Visitors and parents are not allowed to visit classrooms.
16. Students are not allowed to bring mobile phones to college.
17. Complaints must be lodged with the Principal, not with faculty members.
18. Parents can meet the Principal from 10:00 am to 12:00 noon on working days.
19. Parents are requested not to make representations for admission and promotion, as the college follows the directorate's policy.
20. The college appreciates parents' cooperation in maintaining discipline.
21. Students are not allowed to take combinations of subjects not provided in the prospectus.
22. Personal functions are not permitted in the college premises.
23. Students must possess their college identity card at all times, which can be checked anytime.
24. Students must keep registration cards, result cards, and other documents safe.
25. Students are not allowed to be members of any political organization outside the college; if found active, the college reserves the right to remove their name from the roll.

PARENTS' RESPONSIBILITIES

1. Parents are expected to share their part of the responsibility by remaining in contact with the college administration through regular PTMs. While the college will make reasonable efforts to communicate with parents, it is not obligated to inform them of every incident involving their son or daughter.
2. Parents are required to meet with the Principal when requested to do so. Reports sent to them should be taken seriously, as they indicate areas of concern that need to be addressed promptly. It is advisable for parents to maintain regular contact with the college administration, either in person or by telephone, especially if they receive a misconduct report.
3. Parents must notify the college of any changes to their postal address and telephone number. The college assumes no responsibility for undelivered or lost mail due to a change in postal address.

SPORTS & CO-CURRICULAR ACTIVITIES

The college provides a wide range of facilities, catering to both indoor and outdoor interests. Students are strongly encouraged to participate in various competitions, including Inter House, Inter Collegiate, and Inter Board events, to foster a spirit of healthy competition and teamwork.

COLLEGE HOUSE SYSTEM

The house system is designed to promote student participation and engagement in various curricular, co-curricular, and extra-curricular activities, encouraging students to strive for excellence in all aspects. The college house system comprises the following formations:

1. Jinnah /Khadija House
2. Iqbal/Fatima House
3. Sir Syed/Maryam House
4. Liaquat/Bilquis Edhi House

This structure fosters a sense of belonging, teamwork, and healthy competition among students, helping to shape their overall development and character.

PROCTORIAL BOARD

1. College Proctorial Board comprising a handful of students selected from all Houses is charged with the responsibility to instill sense of discipline in college students. All cases of indiscipline and misconduct are referred to the College Discipline Committee.

2. Uniform

i. Male Students

- a. Grey trousers (pants) with a white shirt (full sleeves) and a stiff collar
- b. Black belt with a plain buckle and a Blue necktie with sky Yellow stripes
- c. Black shoes with laces and black socks
- d. Navy blue coat or jersey (in winter)

Important Notes:

- a. Caps, jackets, and jeans are strictly prohibited
- b. Male students must maintain a "soldier's cut" haircut (twice a month), which can be checked at any time

- c. Students without the prescribed neat and tidy uniform will not be allowed to attend classes

ii. Female Students

- a. White shirt (knee-length) with navy blue colored cuffs and collars
- b. Dopatta with a navy blue ribbon
- c. Black shoes (without heels) and black socks
- d. White scarf (optional)
- e. Navy blue jersey or blazer (in winter)

Important Notes:

- a. Students are advised to strictly observe the college uniform and simplicity
- b. Cosmetics and jewelry are banned, and defaulters will be fined

REMEMBER

The use of mobile phones is strictly prohibited on college premises. Any mobile phone found in a student's possession will be confiscated and permanently retained by the administration.

COLLEGE TIMING

For Girls	:	08:00 AM to 11:00 AM
For Boys	:	11:00 AM to 02:00 PM

FG DEGREE COLLEGE ATTOCK CANTT

HSSC-I Results Session (2024)

TOP FIVE HIGH ACHIEVERS

Roll No	Name	Marks Obtained
369698	HIRA RASUL	497
369699	TOUBA HAYAT	486
369704	MARYAM KHALID	459
369703	AROOJ NASIR	457
369705	AYESHA	448
369706	KASHAF ATTIQ NAWAZ	448
317816	MUHAMMAD MUDDASIR ZAMAN	448

HSSC-II Results Session (2024)

TOP FIVE HIGH ACHIEVERS

Roll No	Name	Marks Obtained
570525	ANAYA MUNIR	969
570523	BISMAH SHUMAIM	955
570542	NAYAB SAJJAD	955
570527	SYEDA SUNDAS SAHAR FATIMA	943
570524	ZARA EMAN	937
520254	MUHAMMAD QOWNAIN HUKAM DAD	934

یہ اقرار نامہ 100 روپے مالیت کے اسٹامپ پیپر پر نوٹری پبلک سے تصدیق کروا کر داخلہ فارم کے ساتھ لف کریں۔

اقرار نامہ بحق ایف جی ڈگری کالج انک کینٹ

میں اپنے زیر سرپرستی طالب علم / طالبہ ----- کلاس فرسٹ ایئر سیکشن / گروپ ----- کی طرف سے کالج کے جملہ قواعد و ضوابط کی پابندی کی یقین دہانی کراتا / کراتی ہوں اور یہ کہ:

- طالب علم / طالبہ کالج کے ناظم ٹیبل کے مطابق کلاسز میں بروقت حاضری کو یقینی بنائے گا / گی۔
- طالب علم / طالبہ کالج یونیفارم (ڈریس کوڈ) کی مکمل پابندی کرنے کے ساتھ اس بات کو بھی یقینی بنائے گا / گی کہ وہ کالج یونیفارم کے احترام میں کالج اوقات کے بعد یونیفارم میں غیر ضروری گھومنے پھرنے سے اجتناب کرے گا / گی۔
- طالب علم / طالبہ کالج شناختی کارڈ کو اپنے یونیفارم پر نمایاں طور پر آویزاں کرے گا / گی۔
- طالب علم / طالبہ کالج کے امتحانات اور ہم نصابی سرگرمیوں میں ادارے کے مرتب کردہ پروگرام کے مطابق شرکت کو یقینی بنائے گا / گی۔
- طالب علم / طالبہ کالج کے احاطے میں موبائل فون اور غیر متعلقہ اشیاء / اسلحہ لانے سے اجتناب کرے گا / گی۔ (مذکورہ اشیاء ناقابل واپسی ہوں گی)
- کالج سے بلا اجازت 3 دن مسلسل غیر حاضری، بغیر پیشگی منظوری کے چھٹی (غیر حاضری)، امتحان میں عدم شرکت یا ناگامی، کالج ڈسپلن کی خلاف ورزی اور ناقص تعلیمی کارکردگی کی بنا پر طالب علم / طالبہ کے نام کالج سے خارج کر دیا جائے گا۔
- طالب علم / طالبہ کالج میں 75 فیصد حاضری کو یقینی بنانا بحیثیت والدین / سرپرست میری ذمہ داری ہوگی۔
- طالب علم / طالبہ کالج ہذا سے چھٹی کی پیشگی منظوری کے لئے بحیثیت والدین یا سرپرست کالج انتظامیہ کو مطلع کرنا میری ذمہ داری ہوگی۔
- 75% حاضری نہ ہونے یا کالج سینڈ اپ امتحانات (Send Up Exams) پاس نہ کر سکنے کی صورت میں طالب علم / طالبہ کا داخلہ روکنے پر مجھے کوئی اعتراض نہ ہوگا۔
- طالب علم / طالبہ کالج کے اضافی کوچنگ کلاسز کے لئے روکنے پر رکناضروری ہے، اور مجھے اس پر کوئی اعتراض نہ ہوگا۔
- طالب علم / طالبہ کالج کی طرف سے وقتاً فوقتاً جاری ہونے والے قواعد و ضوابط کی غیر مشروط پابندی کرے گا / گی۔
- ہیئر نٹ نیچر میٹنگ میں بحیثیت والدین / سرپرست میں اپنی شرکت کو یقینی بنانا / گی۔
- طالب علم / طالبہ کو فرسٹ ایئر بورڈ امتحانات میں دو یا دو سے زائد مضامین میں فیل ہونے کی صورت میں کالج سے خارج کرنے پر مجھے کوئی اعتراض نہیں ہوگا، اور میں کسی قسم کی قانونی کارروائی کرنے کا / کی مجاز ناہوں گا / گی۔
- مندرجہ بالا قواعد و ضوابط کی پابندی نہ کرنے کی صورت میں طالب علم / طالبہ پر ہونے والے جرمانے اور کالج سے نام خارج کئے جانے پر مجھے کوئی اعتراض نہیں ہوگا۔
- نیز یہ کہ میں اپنے زیر سرپرستی طالب علم کی تعلیمی کارکردگی کے سلسلے میں کلاس انچارج / متعلقہ ارباب اختیار سے وقت طے کر کے ماہانہ بنیادوں پر کم از کم ایک مرتبہ یا کالج انتظامیہ / اساتذہ کی طرف سے کسی بھی وقت کالج بلوائے جانے پر دیئے گئے شیڈول کے مطابق ملاقات کی بھی یقین دہانی کراتا / کراتی ہوں۔

طالب علم / طالبہ -----

فون نمبر (گھر) -----

موبائل نمبر -----

دستخط -----

تاریخ -----

والد / والدہ / سرپرست -----

قومی شناختی کارڈ نمبر -----

موبائل نمبر -----

دستخط -----

تاریخ -----

ترانہ

ایف جی ای آئی پاکستان

سب کیلئے بس ایک پیغام	ہے ابن آدم کی پہچان
حب الوطنی اپنا ایمان	علم و حکمت بنے ایمان
ہلالی پرچم سب کی پہچان	علم کی شمع اپنا ایمان
ایف جی ای آئی پاکستان	ایف جی ای آئی پاکستان

اس کی فضائیں اس کی ہوائیں	ہم ہیں فرشتوں کے مسجود
ہم کو سدھاریں ہم کو بنائیں	عقل و دانش سے معمور
بڑھتی جائے اپنی شان	فن اور سائنس کے ہم سلطان
ایف جی ای آئی پاکستان	ایف جی ای آئی پاکستان

فضا میں ہم خوشبو مہکائیں	سینوں میں ایمان کی دولت
پت جھڑ میں نئے پھول کھلائیں	عزت اپنی علم بدولت
غنجوں کو دیں نئی اٹھان	خلق کی خدمت اپنا عرفان
ایف جی ای آئی پاکستان	ایف جی ای آئی پاکستان

فرقہ بندی توڑیں ہم
نظم و ضبط ہے اپنا ایمان
ایف جی ای آئی پاکستان
ایف جی ای آئی پاکستان